

W.I.L.D OUTREACH BOOKING FORM

Wildlife Inspiring Learning and Discovery

Name of School/Organisation	
Contact Name	
Contact Number	
Contact E-mail	
Address for outreach visit inc. post code and any other direction required for access.	
Detailed Parking and Access Information	
Date of Visit(s)	
Number of Children Number of Adults	
Level/Key stage/age range of group including any disability or additional need requirements.	
Session topic(s) or aims e.g education, sensory, entertainment etc.	
Session time(s)	
Number of sessions** see breakdown requirements below	
Payment Method*	

*Payment for outreach sessions must be received in advance of the session either by cheque payable to 'Welsh Mountain Zoo' or card payment over the phone 01492 532 938 extension 3.

****Costs:**

Travel time	Minimum number of sessions required to book
Up to 15 minutes	1
15-30 minutes	2
30-60 minutes	3

The cost of one session is £50. Additional sessions booked for the same day are £25. Sessions typically run for 1 hour.

Travel time is defined as one-way i.e., 30 minutes to travel to your location would fall under 2 required session. Travel up to 20 miles is included. Any additional miles after this are charged at £0.45 per mile.

Cancellation Policy: up until 2 weeks before the session you can cancel and receive a full refund, if cancelled after this time a refund will not be issued. We are happy to discuss the possibility of rearranging your session. Refunds will be issued if we have to cancel the session due to unforeseen circumstances.

COVID-19 Please send details of any COVID measures in place at the site of visit.

Signed..... Date.....

Booking forms can be returned via email to education@welshmountainzoo.org

Or via post to Education Manager, Welsh Mountain Zoo, Old High Way, Colwyn Bay, LL28 5UY

If you are paying by cheque, please post cheques with a booking form so that we know what the payment is for.

For any further enquiries, or to discuss your groups needs further, please do not hesitate to contact the Education Manager on the email above.

